

<b>Committee:</b> Open Spaces and City Gardens Committee	<b>Date:</b> 7 December 2015
<b>Subject:</b> Terms of Reference and Frequency	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<p style="text-align: center;"><b><u>Summary</u></b></p> <ol style="list-style-type: none"> <li>1. As part of the post-implementation review of the changes made to the governance arrangements in 2011 it was agreed that all Committees/Boards should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.</li> <li>2. The terms of reference of the Committee are attached as an appendix to this report for your consideration.</li> </ol> <p><b><u>Recommendations</u></b></p> <p>The Committee is recommended to:</p> <ol style="list-style-type: none"> <li>a) approve the Terms of Reference for submission to the Court as set out in the appendix, subject to any comments; and</li> <li>b) consider the frequency of their meetings going forward.</li> </ol>	

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